


**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 07/06/24	Ref No: BGI084
Responsible Officer: Sarah Porru Ian D'Arcy, Major Projects Manager (Radcliffe), Sam Clayton, Project Manager Department for Business, Growth and Infrastructure	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input checked="" type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i> Yes	
Title/Subject matter: Strucutual Engineering Services in connection with the Radcliffe Enterprise Centre project.	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No

<p>Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]</p>	<p>No</p>	
<p>Summary:</p> <p>The building Regulation Principal designer will plan, manage and coordinate to ensure the Radcliffe Enterprise designer complies with Building regulations. Clarke Banks will also assist the council in its responsibilities under the Building Safety Act.</p>		
<p>Wards affected: Radcliffe.</p>		
<p>Consultations: None required.</p>		
<p>Scrutiny & Review Committee Interest: Not applicable.</p>		
<p>Options considered:</p> <p>The project appointment was sent to three potential organisations.</p> <p>The preferred option would be to appoint Clark Banks. The submissions were reviewed via the tender matrix set out by the council with specific weighting on quality and price. Following this review Clarke Banks were highlighted as the preferred supplier.</p> <p>Cost of £14,024.40 against the Capital budget XGC0031 Radcliffe Enterprise Centre (UKSPF E22 funded)</p>		
<p>Decision <i>[with reasons]</i></p>		
<p>Decision made by:</p>	<p>Signature:</p>	<p>Date:</p>

Director or Chief/Senior Officer		14/06/2024
Members Consulted [see note 1 below]		
Cabinet Member		
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.